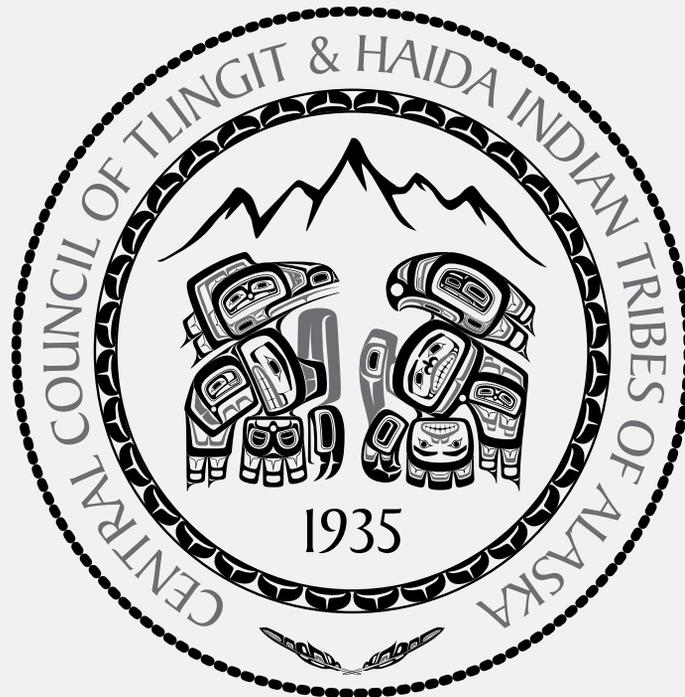


# ***PROGRAM PROFILES***



***“We Go Forward Together”***

*The Central Council of Tlingit & Haida Indian Tribes of Alaska (Tlingit & Haida) is pleased to offer tribal citizens a variety of family-centered services focused on promoting and supporting safe and stable families.*

*These programs are supported jointly through contracts and agreements with private, local, state and federally funded agencies, with the majority of resources generated from federal grants.*

*This Program Profiles booklet shares important information (program descriptions, communities served, eligibility requirements and contact information) on Tlingit & Haida's programs and services.*

*Don't hesitate to contact us if you have questions or would like more information. Your feedback on ways to improve our services is welcome.*

*We are honored to serve you!*



# Tlingit & Haida

Tlingit & Haida is a tribal government representing over 33,000 Tlingit and Haida people worldwide. Founded in 1935, we are a sovereign entity and have a government-to-government relationship with the United States. Tlingit & Haida has a proud legacy that was established to protect, preserve and advocate for the rights of Tlingit and Haida people.

We are proud of the history our forefathers established in the areas of self-governance, self-determination and tribal administration. Although our role has changed over time, our commitment to serving the Tlingit and Haida people remains strong.

Tlingit & Haida offers a wide range of individual and community services through various departments and programs. We continue to promote the welfare of our citizens through service delivery and tribal self-governance.

## Mission

Preserve our sovereignty, enhance our economic and cultural resources, and promote self-sufficiency and self-governance for our citizens.

## Vision

Prosperous, healthy tribe and tribal citizens who thrive culturally, spiritually and economically.



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# CLIENT INFORMATION

## Client Intake Process

### Step 1 - Initial Contact

- Intake staff will meet with each applicant and establish which service he/she may apply for. Determinations on whether or not applicants will receive benefits (or services) are not made by intake staff.

### Step 2 - Applications Provided

- Intake staff will provide the appropriate application(s) for services and assist with the application process.

### Step 3 - Return Completed Application(s) to Intake

- Individuals submitting a **complete** application will be contacted within two (2) business days to schedule an appointment. Individuals submitting an **incomplete** application will:
  - Receive a letter within five (5) business days identifying any documents necessary to complete their application, and
  - Have 30 days from the receipt of application to submit required documentation.

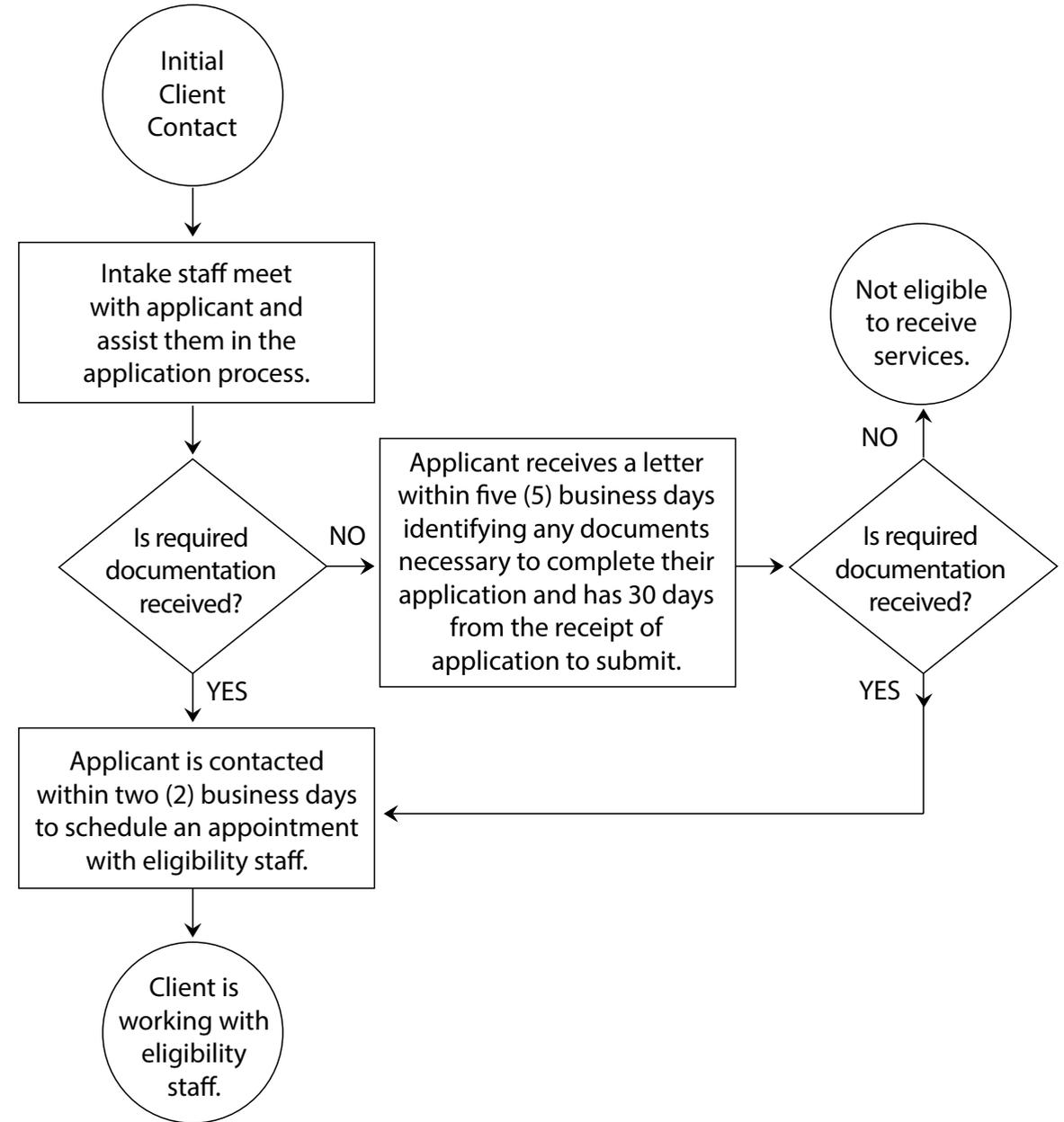
### Step 4 - Meet with Eligibility Staff

- Applicant will meet with eligibility staff to determine eligibility.

### Contacts

477 Division | Intake  
 PO Box 25500, Juneau AK 99802  
 Toll Free: 800.344.1432 Ext. 7332 | Local: 907.463.7332  
 Email: 477intake@ccthita-nns.gov

- Child Care Development | 907.463.7140 | Fax: 1.907.885.0034
- Employment & Training | 907.463.7332 | Fax: 1.877.333.344
- Temporary Assistance for Needy Families | 907.463.7313 | Fax: 1.907.885.0038
- Tribal Child Support Unit | 907.463.7132 | Fax: 1.907.375.2956
- Tribal Vocational Rehabilitation | 907.463.7326 | Fax: 1.877.560.3927



## Frequently Asked Questions

### Applying for Services

**Who would I talk to about getting financial assistance?** The process begins by completing an application for services with intake staff. Once a complete application is received, applicant will meet with eligibility staff to determine eligibility.

**Do I need an appointment to meet with intake staff?** No, intake staff are available to meet with clients on a walk-in basis between 8:00 am to 3:00 pm Monday through Friday.

**If I've received services from Tlingit & Haida in the past, do I need to turn in a new application?** No, you do not need to complete an application if you have received services in the past 90 days. After 90 days, a new application is required.

**I have already met with eligibility staff and been approved for benefits, but I have not received anything yet. Who would I talk to about this?**

You will need to contact the eligibility staff you met with.

### Enrollment Eligibility

**Do I have to be Tlingit and/or Haida to enroll with the Tribe?** Yes, we are restricted to enrolling individuals of Tlingit and/or Haida descent (bloodline).

**Do I need an original birth certificate to be enrolled?** Yes, your original birth certificate is needed. If applying via U.S. Postal Service, your birth certificate will be returned to you via certified mail with return receipt once documented for your enrollment record.

**I'm adopted, what paperwork do I need to submit with my application?**

You will need to submit your pre-adoptive birth certificate or court document with biological parent(s) listed along with your certified amended birth certificate.

**How often do you meet to enroll new tribal citizens?** Tribal Enrollment Committee meetings are held quarterly (four times per year).

**Is it possible to be enrolled before the next scheduled Tribal Enrollment Committee meeting?** Yes, Tlingit & Haida's President or designee can authorize a Provisional (temporary) Enrollment.

## Frequently Asked Questions

### Blood Quantum Information

**How do I change my blood quantum?** If your blood quantum is incorrect, you will need to request a correction in writing and provide the necessary documentation showing proof of blood quantum.

**Will my descendants' blood quantum be automatically corrected?** No, you will need to provide the name and date of birth for each descendant in order for their blood quantum to be corrected.

### Tribal ID Cards

**How do I get a tribal ID card?** Stop by our Juneau office located at 320 W. Willoughby Avenue (3rd Floor), with a form of ID verification (State ID, Social Security Card, or Voter Registration Card) and our staff will be happy to assist you.

To obtain a new tribal ID card via United States Postal Service, mail a completed and notarized Affidavit for Tribal Identification Card to:

Tlingit & Haida  
Attn: Program Compliance  
PO Box 25500  
Juneau, Alaska 99802

To obtain the Affidavit, contact our office at 800.344.1432 ext. 7146 or 907.463.7146, or download it from our website at [www.ccthita-nsn.gov/services/enrollment/overview](http://www.ccthita-nsn.gov/services/enrollment/overview).

### Enrollment Information Provided or Released

**What information is provided over the phone regarding enrollment?**

- No information is provided to an outside entity without a signed and dated written release.
- Your enrollment number can be provided to you after demographic verification.

**Can family members request verification of enrollment?** If over 18, a written Release of Information (ROI) or Power of Attorney (POA) is required to release enrollment verification.

## *Client Complaint Process*

A client who is unhappy with the service they received by Tlingit & Haida staff may submit a written complaint. All complaints are taken seriously and will be reviewed and responded to.

### **Step 1 - Client**

A client may submit a written complaint to the Program Compliance Manager. Written complaints must include:

- Date and location of the incident.
- Names of individuals involved.
- Accurate description of the incident.
- Contact information for follow-up.

A written complaint may be submitted to the Program Compliance Manager via:

- In person at 320 W. Willoughby Avenue, Juneau AK 99801.
- Fax to 907.885.0052 (Attn: Program Compliance).
- Email to [complaint@ccthita-nsn.gov](mailto:complaint@ccthita-nsn.gov)
- United States Postal Service to:

Tlingit & Haida  
Attn: Program Compliance  
PO Box 25500  
Juneau, Alaska 99802

### **Step 2 - Program Compliance**

- The Program Compliance Manager or their designee will make every effort to review a complaint and submit a written report to the appropriate department Director/Manager within five (5) working days.
- The department Director/Manager will meet with their appropriate staff and advise of corrective action to be taken within five (5) working days.

### **Contact**

Tlingit & Haida | Program Compliance  
PO Box 25500, Juneau AK 99802  
Toll Free: 800.344.1432 ext. 7143 | Local: 907.463.7143 | Fax: 1.907.885.0052  
Email: [complaint@ccthita-nsn.gov](mailto:complaint@ccthita-nsn.gov)

## *Client Appeal Process*

A client who is denied or received a reduction of services or benefits has the right to file a written appeal by following these procedures. Determination of client services or benefits are made based on a review of program policies, procedures and the required official documentation.

### **Step 1 – Client**

- A client has ten (10) working days from the date of receipt of a decision to submit a written appeal to the department Director/Manager or his/her designee.
- A client outside of Juneau must have their written appeal postmarked within ten (10) working days from the date of receipt of a decision.
- A client may request another person to be present at meetings or interviews. The client must notify the department Director/Manager or his/her designee who this person is, contact information, and their role. Guidelines will need to be established to ensure confidentiality if the person is not a Tlingit & Haida employee.

### **Step 2 – Director/Manager**

- The department Director/Manager or his/her designee, in consultation with subordinate staff, will make every effort to review documentation and make a decision in the shortest amount of time possible and not to exceed five (5) working days from the date of receipt of the appeal.
- A client not satisfied with the department's decision may submit a written request within five (5) working days from the date of receipt of the decision to the Program Compliance Manager or his/her designee to have their appeal reviewed by the Appeals Committee.

### **Step 3 – Appeals Committee**

- A client must complete Step 1 before the Program Compliance Manager or his/her designee will consider referral to the Appeals Committee.
- The Appeals Committee will review the appeal within five (5) working days of receipt.
- The client will be notified of the Appeals Committee's decision within two (2) working days after the date of its meeting.
- All decisions of the Appeals Committee are final.

# CLIENT SERVICES

## Burial Assistance

### Program Description

Burial Assistance is an indigent burial program that provides financial assistance to help defray burial expenses. It is only available in absence of other resources. An application will be accepted from the surviving spouse, or if none, the relative responsible for making the arrangements. Assistance from other sources is deducted from the qualifying funding amount. Direct payments are made to the mortuary performing the burial service.

### Communities Served

- Craig
- Haines
- Juneau
- Kasaan
- Klawock
- Pelican
- Saxman
- Skagway
- Tenakee
- Wrangell

### Eligibility Requirements

- Deceased must be an Alaska Native and/or American Indian that has resided in the service area for at least the last six (6) consecutive months of his/her life.
- Family must demonstrate proof of eligibility for tribal enrollment or provide a Certificate of Indian Blood (CIB) from the Bureau of Indian Affairs (BIA).
- Deceased must not have had sufficient resources to meet the essential needs.
- Must submit application within 30 days of date of death.
- Must provide proof of application with the State of Alaska General Relief Assistance (GRA) Cremation/Burial Assistance program.

### Funding Agency

Bureau of Indian Affairs (BIA)

### Contact

Employment & Training | Burial Assistance  
 PO Box 25500, Juneau AK 99802  
 Toll Free: 800.344.1432 ext. 7332 | Local: 907.463.7332 | Fax: 1.877.333.3449  
 Email: 477juneauet@ccthita-nsn.gov

## Child Care

### Program Description

The Child Care Development department (Child Care) provides services to reduce joblessness by increasing the availability, affordability and quality of child care in Southeast Alaska communities. Financial assistance for child care services is available to eligible clients who are low to moderate income and engaged in work and/or training activities. Services are supplemental to any existing resource available to the parent.

Child Care also offers a quality improvement program for child care providers to help with health and safety equipment, business licenses and training. The department also supports before-school, after-school and cultural activities.

### Communities Served

#### Discretionary (Subsidy)

- Angoon
- Craig
- Douglas
- Haines
- Hydaburg
- Juneau
- Kake
- Kasaan
- Ketchikan
- Klawock
- Pelican
- Petersburg
- Saxman
- Skagway
- Tenakee
- Wrangell

#### Mandatory (low-income/TANF/GA/EA/CPS cases)

- Angoon
- Craig
- Douglas
- Haines
- Hoonah
- Hydaburg
- Juneau
- Kake
- Kasaan
- Ketchikan
- Klawock
- Klukwan
- Pelican
- Petersburg
- Saxman
- Sitka
- Skagway
- Tenakee
- Wrangell
- Yakutat

### Eligibility Requirements

- Must be tribally enrolled or a descendant of a tribally enrolled applicant and child(ren) must be under the age of 13.
- Must be employed or in training more than 25 hours per week.
- Must be within 85% median income and reside in one of the communities served.

### Funding Agency

U.S. Department of Health & Human Services

### Contact

477 Division | Child Care Development  
 PO Box 25500, Juneau AK 99802  
 Toll Free: 800.344.1432 ext. 7140 | Local: 907.463.7140 | Fax: 1.907.885.0034  
 Email: deptcc@ccthita-nsn.gov

## *Elderly Caregiver Support*

### **Program Description**

Elderly Caregiver Support increases access to support services for a family caregiver who provides care for a tribal Elder in our service area. The program provides information on available services, advocacy, assistance in completing applications and forms, and making referrals for a tribal Elder and family members who serve as caregivers for a tribal Elder/parent or relative who is seeking home care and senior services.

Caseworkers assist with application for financial, social and emotional support to caregivers and/or Elders. This may include:

- Weekly “Tuesday Tea, Lunch and Learn” forums for community service providers to share about their programs and services;
- An annual Caregivers Workshop in Juneau; and
- Regular field trips to explore the community.

Elderly Caregiver Support also offers an Equipment Loan Closet for Elders needing adaptive equipment, such as a wheel chair, folding walker, rolling walker or a cane.

### **Communities Served**

- Douglas
- Juneau

### **Eligibility Requirements**

- Must be tribally enrolled or demonstrate proof of eligibility for tribal enrollment or provide a Certificate of Indian Blood (CIB) from the Bureau of Indian Affairs (BIA).
- Must be age 60 or older.

### **Application Process**

Self Referral

### **Funding Agency**

U.S. Department of Health & Human Services, Administration on Aging, Title VI

### **Contact**

Tribal Family & Youth Services | Elderly Caregiver Support  
 PO Box 25500, Juneau AK 99802  
 Toll Free: 800.344.1432 ext. 7169 | Local: 907.463.7169 | Fax: 1.907.885.0032  
 Email: tfysmail@ccthita-nsn.gov

## *Elderly Services*

### **Program Description**

Elderly Services promotes health and well-being for tribal Elders through health and social services. The program assists tribal Elders and family caregivers in accessing community services and resources. Program staff may also provide home visits to ensure an Elder is safe in their home, and make appropriate referrals to help an Elder maintain an independent lifestyle.

Elderly Services provides:

- A monthly Elders Council meeting (in Juneau the second Tuesday of each month) which serves as a forum for elders to provide feedback on TFYS programming, identify issues of concern, and participate in program planning;
- Reports of harm to Adult Protective Services when there is an incident of elder abuse, neglect or financial exploitation;
- Advocacy by making referrals to service providers, assisting in the completion of applications and forms for such things as heating assistance, public assistance, Medicaid, Medicare and Social Security;
- Coordination of health education events, cultural and fun group activities, Elder & Youth engagement, and promotion of activities that address issues and concerns such as elders’ fall prevention, nutrition, and health related topics and issues.

### **Communities Served**

- Douglas
- Juneau

### **Eligibility Requirements**

- Must be tribally enrolled or demonstrate proof of eligibility for tribal enrollment or provide a Certificate of Indian Blood (CIB) from the Bureau of Indian Affairs (BIA).
- Must be age 60 or older.

### **Funding Agency**

U.S. Department of Health & Human Services, Administration on Aging, Title VI, National Native American Program

### **Contact**

Tribal Family & Youth Services | Elderly Services  
 PO Box 25500, Juneau AK 99802  
 Toll Free: 800.344.1432 ext. 7169 | Local: 907.463.7169 | Fax: 1.907.885.0032  
 Email: tfysmail@ccthita-nsn.gov

## *Employment Services*

### **Program Description**

The Employment Services program provides a full range of educational training and employment service opportunities to eligible applicants to enhance their job skills and assist them in finding and retaining employment leading to self-sufficiency.

Eligible participants have access to career assessment testing, motivational training and job skills workshops. The workshops include résumé styles, writing tips, filling out employment applications, developing cover letters, online job searching and interview techniques. Each participant will exit the workshop with an employment portfolio to use while they are actively seeking employment.

### **Communities Served**

- Craig
- Juneau
- Klawock
- Pelican
- Saxman
- Tenakee

### **Eligibility Requirements**

- Must be tribally enrolled or demonstrate proof of eligibility for tribal enrollment or provide a Certificate of Indian Blood (CIB) from the Bureau of Indian Affairs (BIA).
- Must be age 18 or older with a high school diploma or GED.
- Must demonstrate application for other financial resources (e.g., scholarships, grants food stamps, unemployment, child support).
- Must be unemployed or under-employed and economically disadvantaged.
- Must provide approval of probation/parole officer if on probation.
- Males 18-25 years of age, must provide proof of registration with the Selective Service.

### **Funding Agencies**

- U.S. Department of Labor
- U.S. Department of Health & Human Services
- Bureau of Indian Affairs (BIA)

### **Contact**

Employment & Training | Employment Services  
 PO Box 25500, Juneau AK 99802  
 Toll Free: 800.344.1432 ext. 7332 | Local: 907.463.7332 | Fax: 1.877.333.3449  
 Email: 477juneauet@ccthita-nsn.gov

## *Enrollment*

### **Program Description**

The Enrollment program establishes eligibility and officially registers eligible individuals of Tlingit and/or Haida descent as tribal citizens. Tribal citizens are then issued a tribal photo identification (ID) card which identifies their eligibility for programs such as Indian Health Services, Higher Education, Employment & Training, Johnson O'Malley (JOM), Temporary Assistance for Needy Families (TANF), Tribal Courts, and Tribal Family & Youth Services, etc.

Enrollment also maintains official demographic information for our tribal citizens and provides enrollment verification when necessary.

### **Communities Served**

Open to all communities.

### **Eligibility Requirement**

Must provide legal documentation identifying you are of Tlingit and/or Haida descent.

### **Application Process**

- Complete the Enrollment application and provide an original State certified birth certificate that lists the parent(s) on it (birth certificate will be returned via certified mail with return receipt).
- Further documentation may be required:
  - » If adopted, provide pre-adoptive birth certificate issued by the State or court decree listing biological Native parent, in addition to amended birth certificate.
  - » If unable to trace family, Affidavit of Personal Knowledge must be completed by two enrolled tribal citizens.

### **Key Dates**

Tribal Enrollment Committee meetings are held quarterly (four times per year). Please contact the Enrollment program for specific meeting dates.

### **Funding Agency**

Bureau of Indian Affairs (BIA)

### **Contact**

Program Compliance | Enrollment  
 PO Box 25500, Juneau AK 99802  
 Toll Free: 800.344.1432 ext. 7146 | Local: 907.463.7146 | Fax: 1.907.885.0052  
 Email: enrollment@ccthita-nsn.gov

## General Assistance (GA)

### Program Description

General Assistance (GA) provides financial assistance to eligible Alaska Natives and American Indians for essential needs (food, clothing, shelter and utilities). GA payments are not intended to pay off bills, credit card debts, loans, etc. Payments are only to be used to pay verified/actual monthly expenses.

The goal of the GA program is to increase self-sufficiency. Each recipient must work with an assigned 477 caseworker to develop and sign an Individual Self-Sufficiency Plan (ISP). The plan must outline the specific steps the individual will take to increase independence by meeting the goal of employment. The caseworker develops a case plan and focuses on assisting the client toward self-sufficiency.

### Communities Served

- Craig
- Haines
- Juneau
- Kasaan
- Klawock
- Pelican
- Saxman
- Skagway
- Tenakee
- Wrangell

### Eligibility Requirements

- Must be tribally enrolled or demonstrate proof of eligibility for tribal enrollment or provide a Certificate of Indian Blood (CIB) from the Bureau of Indian Affairs (BIA).
- Must reside in one of the Compact communities served.
- Must include all household members on application.
- Must demonstrate application for other resources such as TANF, E&T, SSI, ATAP and foster care support.
- Must not receive any comparable public assistance.
- Must be income eligible and provide necessary information for re-determination of eligibility on a monthly basis.
- Must complete and follow through with ISP.
- Must provide medical documentation regarding medical barrier for emergency assistance.
- Males 18-25 years of age must provide proof of registration with the Selective Service.

### Funding Agency

Bureau of Indian Affairs (BIA)

### Contact

Employment & Training | General Assistance  
PO Box 25500, Juneau AK 99802

Toll Free: 800.344.1432 ext. 7332 | Local: 907.463.7332 | Fax: 1.877.333.3449

Email: 477juneauet@ccthita-nsn.gov

## Job Placement

### Program Description

The Job Placement program is housed within the Employment & Training (E&T) department and offers training assistance such as Work Experience (WE) and On-the-Job Training (OJT) to eligible 477 clients. The program provides educational, training and employment opportunities to prepare applicants in securing meaningful employment and maintaining a healthy lifestyle independent of program services.

The E&T department in partnership with Generations Southeast provides distance learning for office skills. Curriculum includes typing, word processing, office procedures and technology, filing methods and business writing.

In partnership with the State of Alaska Job Center, clients may participate in interview and résumé writing workshops, and career assessment training (KeyTrain and WorkKeys).

### Communities Served

- Craig
- Juneau
- Klawock
- Pelican
- Saxman
- Tenakee

Some communities operate their own Bureau of Indian Affairs (BIA) funded programs. Tribal citizens residing in any of the following communities must first apply for services through their local IRA offices:

- Angoon
- Douglas
- Haines
- Hoonah
- Kake
- Kasaan
- Ketchikan
- Petersburg
- Sitka
- Skagway
- Wrangell
- Yakutat

### Eligibility Requirements

- Must be tribally enrolled or demonstrate proof of eligibility for tribal enrollment or provide a Certificate of Indian Blood (CIB) from the BIA.
- Must be age 18 or older with a high school diploma or GED.
- Must be unemployed or under-employed and economically disadvantaged.
- Males 18-25 years of age must provide proof of registration with the Selective Service.

### Funding Agency

Bureau of Indian Affairs (BIA)

### Contact

Employment & Training | Job Placement  
PO Box 25500, Juneau AK 99802

Toll Free: 800.344.1432 ext. 7332 | Local: 907.463.7332 | Fax: 1.877.333.3449

Email: 477juneauet@ccthita-nsn.gov



## *Temporary Assistance for Needy Families*

### **Program Description**

Temporary Assistance for Needy Families (TANF) provides financial assistance to families with dependent children while emphasizing work participation, education, family stability and responsibility.

We identify and focus on employment goals, economic and social obstacles, and the health, safety and well-being of children and families. Caseworkers monitor families as they move through their Tribal Service Plan toward their ultimate goal of self-sufficiency and independence from program services. Eligible families have a 60-month lifetime limit.

### **Communities Served**

All Southeast Alaska communities with the exception of Metlakatla.

### **Eligibility Requirements**

- Must provide proof that at least one member of the household is enrolled in a federally recognized tribe.
- Must provide Social Security number, proof of residency, and proof of citizenship for all family members listed on the application.
- Must provide tribal child support absent parent form.
- Must demonstrate financial need (i.e. both income and resource limitations).

### **Funding Agencies**

- State of Alaska, Department of Health & Social Services
- U.S. Department of Health & Human Services, Office of Family Assistance

### **Contact**

477 Division | Temporary Assistance for Needy Families (TANF)

PO Box 25500, Juneau AK 99802

Toll Free: 800.344.1432 ext. 7313 | Local: 907.463.7313 | Fax: 1.907.885.0038

Email: [tanf@ccthita-nsn.gov](mailto:tanf@ccthita-nsn.gov)

Ketchikan: 907.225.2033 | Fax: 1.888.808.7480

Sitka: 907.747.3324 | Fax: 1.888.420.4417

## *Training Services*

### **Program Description**

Training Services provides training opportunities to tribally enrolled citizens that will help them obtain self-sufficiency.

The program offers vocational training assistance to eligible applicants who lack specific training or certification to be considered for employment. Clients are provided assessments that pertain to their career path. Training Services also supports job placement and work activities (on-the-job training), including apprenticeship programs.

### **Communities Served**

- Craig
- Klawock
- Saxman
- Juneau
- Pelican
- Tenakee

### **Eligibility Requirements**

- Must be tribally enrolled or demonstrate proof of eligibility for tribal enrollment or provide a Certificate of Indian Blood (CIB) from the Bureau of Indian Affairs (BIA).
- Must be 18 or older with a high school diploma or GED.
- Must demonstrate applying for other financial resources.
- Must be unemployed or underemployed and economically disadvantaged.
- Must provide approval of probation/parole officer if on probation.
- Must demonstrate employment upon completion of training or the ability to obtain employment based upon training request.
- Males 18-25 years of age must provide proof of registration with the Selective Service.

### **Funding Agency**

Bureau of Indian Affairs (BIA)

### **Contact**

Employment & Training | Training Services

PO Box 25500, Juneau AK 99802

Toll Free: 800.344.1432 ext. 7332 | Local: 907.463.7332 | Fax: 1.877.333.344

Email: [477juneauet@ccthita-nsn.gov](mailto:477juneauet@ccthita-nsn.gov)



# COMMUNITY SERVICES

## *Addiction & Recovery*

### **Program Description**

The Addiction & Recovery program is a new program responsible for all aspects of the development, implementation, and oversight of comprehensive opioid overdose response.

The program works with the Tribe's Village Public Safety Officers (VPSOs) to administer approved drugs and/or devices for emergency treatment of known or suspected opioid overdose.

Addiction & Recovery provides in-person and virtual outreach and training resources related to opioid exposure, overdose, response, and recovery referrals to first responders and tribal citizens in Compact and VPSO communities in Southeast Alaska.

The Addiction & Recovery team track data and prepare reports that reflect the trends of opioid addiction, response, and referrals in Southeast Alaska communities.

### **Communities Served**

- Angoon
- Juneau
- Kasaan
- Saxman
- Hydaburg
- Kake
- Pelican
- Thorne Bay

### **Eligibility Requirements**

Eligibility requirements may vary depending on community needs. Please contact the Addiction & Recovery program for specific requirements.

### **Application Process**

- Grant application.

### **Funding Agency**

Substance Abuse and Mental Health Services Administration (SAMHSA)

### **Contact**

Public Safety Division | Addiction & Recovery  
 PO Box 25500, Juneau AK 99802  
 Toll Free: 800.344.1432 ext. 7734 | Local: 907.463.7734 | Fax: 888.520.6722  
 Email: publicsafety@ccthita-nsn.gov

## *Behavioral Services*

### **Program Description**

The Behavioral Services program was developed in 2021 to offer behavioral services to tribal citizens and their families. The program is a part of Tlingit & Haida's Community & Behavioral Services (CBS) Healing Center and offers outpatient assessments for Mental Health and Substance Use Disorders, culturally responsive Individual Counseling, Family Counseling, Group Counseling, and same day access when an individual is experiencing immediate need for help from compassionate and culturally responsive providers.

### **Communities Served**

All Southeast Alaska communities.

### **Eligibility Requirements**

- Must be Alaska Native or American Indian.
- Must reside in Southeast Alaska.

### **Application Process**

Individuals may self-refer in one of three ways:

- Make an appointment by calling 907.463.7305,
- Visit our website at <https://cbs.ccthita-nsn.gov>, or
- Email Behavioral Services at [behavioral\\_services@ccthita-nsn.gov](mailto:behavioral_services@ccthita-nsn.gov).

### **Funding Agency**

Substance Abuse and Mental Health Services Administration (SAMHSA)

### **Contact**

Community & Behavioral Services Healing Center | Behavioral Services  
 PO Box 25500, Juneau AK 99802  
 Toll Free: 800.344.1432 ext. 7305 | Local: 907.463.7305 | Fax: 907.891.7853  
 Email: [behavioral\\_services@ccthita-nsn.gov](mailto:behavioral_services@ccthita-nsn.gov)

## *Business Development*

### **Program Description**

Business Development provides opportunities to tribal citizens living in Southeast Alaska that encourage financial independence and self-sufficiency through education and technical assistance.

The program offers guidance and direction to entrepreneur tribal citizens. Although Business Development does not provide startup or capital funds, it does partner with financial institutions for those tribal citizens interested in business loans. Resources are continually sought to assist tribal citizens in our region with training, workshops, summits and other opportunities that may be beneficial. Other services include:

- Counseling for tribal entrepreneurs who want to start or expand existing businesses; and
- Training on state and federal contracting.

### **Communities Served**

All Southeast Alaska communities.

### **Eligibility Requirements**

- Must be an enrolled tribal citizen of Tlingit & Haida.
- Must reside in Southeast Alaska.

### **Funding Agencies**

- U.S. Department of Health and Human Services
- U.S. Economic Development Administration (EDA)

### **Contact**

Business & Economic Development | Business Development  
 PO Box 25500, Juneau AK 99802  
 Toll Free: 800.344.1432 ext. 7139 | Local: 907.463.7139 | Fax: 1.888.322.6407  
 Email: deptbed@ccthita-nsn.gov

## *Certified Tribal Artist*

### **Program Description**

The Certified Tribal Artist program promotes Alaska Native-made arts and handicrafts through certifying tribally enrolled artists who reside in and outside of Alaska. Upon certification, eligible applicants will be issued a certificate, permit card, and 100 free gift tags, stickers, or combination thereof to market their artwork.

### **Communities Served**

All communities (worldwide).

### **Eligibility Requirements**

- Must be an enrolled tribal citizen of Tlingit & Haida.
- Must be age 18 or older.

### **Application Process**

Applications will be reviewed within 30 days of receipt. Incomplete applications will not be accepted and all documents and fee payments will be returned to ineligible applicants. To apply, the following documents must be received:

- Completed application with Terms of Agreement.
- Copy of tribal enrollment card or photo identification.
- Processing fee payment (\$20). The processing fee payment covers cost for starter gift tags/stickers and postage.

### **Funding Agency**

This program is funded through certification fees.

### **Contact**

Business & Economic Development | Certified Tribal Artist  
 PO Box 25500, Juneau AK 99802  
 Toll Free: 800.344.1432 ext. 7139 | Local: 907.463.7139 | Fax: 1.888.322.6407  
 Email: deptbed@ccthita-nsn.gov

## *Community Navigators*

### **Program Description**

Tlingit & Haida's Community Navigators serve as a liaison between community residents and the Tribe to enhance knowledge of programs and services, direct requests for technical assistance, and be a local resource for general questions and concerns. If you need help finding local resources available to you, we are here to help!

Community Navigators will serve in a dual role to help the Tribe's Program Compliance department with the coordination of elections and enrollment application processes. They help to expedite enrollment services by certifying birth certificates so originals will no longer have to be sent by mail, notarize documents, and take photos to create tribal identification cards.

The Community Navigators will also help to connect tribal citizens with employment opportunities, training and other classes offered through the Tribe's Generations Southeast Community Learning Center, and housing assistance through programs offered by Tlingit Haida Regional Housing Authority and other organizations.

### **Communities Served**

All Tlingit & Haida recognized communities with the exception of Metlakatla.

### **Eligibility Requirements**

- There are no eligibility requirements. Any tribal citizen in need of assistance locating and/or applying for Tlingit & Haida services or locating local resources is welcome.

### **Funding Agency**

U.S. Department of Treasury, American Rescue Plan Act

### **Contact**

Self Governance | Community Navigators  
PO Box 25500, Juneau AK 99802  
Toll Free: 800.344.1432 ext. 7336 | Local: 907.463.7336  
Email: [communitynavigators@ccthita-nsn.gov](mailto:communitynavigators@ccthita-nsn.gov)

## *Community-Directed Relief*

### **Program Description**

The Community-Directed Relief program empowers local Tlingit & Haida Community Councils (or Delegates if there is no active Community Council) to provide meaningful local response to the many economic hardships created by the COVID-19 pandemic. Under this program, local Community Councils and Delegates prioritize how to best utilize these funds and identify supplemental relief programs for Tlingit & Haida to create and administer consistent with the law and the U.S. Department of Treasury's guidance.

Tribal citizens are encouraged to reach out to their local Tlingit & Haida Community Council or Delegates to learn more about how priorities and other community-based supplemental relief programs were identified.

### **Communities Served**

All 21 recognized Tlingit & Haida communities.

### **Eligibility Requirements**

- Must be enrolled with Tlingit & Haida.
- Must be on the current voting list for the community.

### **Application Process**

- Must complete and submit an application. Visit [www.ccthita-nsn.gov](http://www.ccthita-nsn.gov) for the application link and more information on how to apply.

### **Funding Agency**

U.S. Department of Treasury, American Rescue Plan Act

### **Contact**

Tribal Operations | Community-Directed Relief  
PO Box 25500, Juneau AK 99802  
Toll Free: 800.344.1432 ext. 7794 | Local: 907.463.7794 | Fax: 907.375.2918  
Email: [CommRelief@ccthita-nsn.gov](mailto:CommRelief@ccthita-nsn.gov)

## *Cultural Resources*

### **Program Description**

The Cultural Resources program repatriates objects of cultural patrimony, sacred objects, funerary objects, and human remains in accordance with the Native American Graves Protection and Repatriation Act (NAGPRA) of 1990 and the National Museum of the American Indian Act (NMAIA) of 1989. These Acts allow federally recognized tribes to repatriate from museums and federal agencies.

The program has successfully repatriated over 145 objects under NAGPRA and over 40 objects under NMAIA.

### **Communities Served**

- Tlingit Country (<https://sfthcc.org/wp-content/uploads/2018/07/TlingitMap.jpg>)
- Haida Country when contacted by their IRA's.

### **Eligibility Requirements**

- Must be enrolled with Tlingit & Haida.

### **Application Process**

History of the objects are helpful. Including but not limited to: Clan, house, lineage, song, and past caretaker(s). These claims follow matrilineal descent and cannot be inherited under Tlingit law by the children of the clan owning the objects (i.e. the opposites) and that rule is adhered to.

### **Funding Agency**

- U.S. National Park Service
- Bureau of Indian Affairs (BIA)

### **Contact**

Native Lands & Resources Division | Cultural Resources

PO Box 25500, Juneau AK 99802

Toll Free: 800.344.1432 ext. 7186 | Local: 907.463.7186 | Fax: 907.885.0065

Email: [deptnlr@cchita-nns.gov](mailto:deptnlr@cchita-nns.gov)

## *Economic Development*

### **Program Description**

The Economic Development program staff partner internally with departments and programs and externally through strong, equitable government to government relationships with local, state and federal agencies to promote economic development projects and create jobs in Southeast Alaska. It's through these partnerships that we uphold our mantra of 'healthy tribes create healthy communities'.

At the heart of the Business & Economic Development (BED) department is the fundamental understanding that economic development brings economic sovereignty, which from a tribal perspective, is true sovereignty.

With a mission and vision to develop and promote sustainable business and economic opportunities for the Tribe, tribal business enterprises, tribal citizens and Southeast Alaska communities, the BED department is dedicated to creating tribal enterprises that not only have a financial bottom line, but a social, cultural bottom line that reflects who we are as Native peoples.

Examples of Tlingit & Haida's tribal enterprises include: Sacred Grounds Café, Sacred Shine Auto Detailing, Smokehouse Catering, and Smoke Signals.

### **Communities Served**

All Southeast Alaska communities.

### **Eligibility Requirements**

- Must be an enrolled tribal citizen of Tlingit & Haida.
- Must reside in Southeast Alaska.

### **Funding Agencies**

- U.S. Economic Development Administration (EDA)
- Bureau of Indian Affairs (BIA)

### **Contact**

Business & Economic Development | Economic Development

PO Box 25500, Juneau AK 99802

Toll Free: 800.344.1432 ext. 7139 | Local: 907.463.7139 | Fax: 1.888.322.6407

Email: [deptbed@cchita-nns.gov](mailto:deptbed@cchita-nns.gov)

## *Emergency Management*

### **Program Description**

The Office of Emergency Management (OEM) - Tribal Emergency Operations Center (TEOC) was created to enable Tlingit & Haida to provide timely, integrated, and coordinated response to the Coronavirus (COVID-19) pandemic, and to address the four phases of emergency management:

- Mitigation,
- Preparedness,
- Response, and
- Recovery.

These actions are aimed at protecting the safety and well-being of Tlingit & Haida tribal citizens, clients, employees and communities served.

### **Communities Served**

- Anchorage
- Angoon
- Craig
- Douglas
- Haines
- Hoonah
- Hydaburg
- Juneau
- Kake
- Kasaan
- Ketchikan
- Klawock
- Klukwan
- Metlakatla
- Pelican
- Petersburg
- San Francisco
- Saxman
- Seattle
- Sitka
- Wrangell
- Yakutat

### **Eligibility Requirements**

Eligibility requirements may vary depending on community needs. Please contact the Office of Emergency Management for specific requirements.

### **Funding Agency**

The OEM-TEOC was initially funded through the CARES Act and will continue to be funded beyond COVID-19 through the Tribal Compact and other grants.

### **Contact**

Public Safety Division | Office of Emergency Management  
PO Box 25500, Juneau AK 99802  
Toll Free: 800.344.1432 ext. 7730 | Local: 907.463.7730 | Fax: 888.520.6722  
Email: publicsafety@ccthita-nsn.gov

## *Environmental & Natural Resources*

### **Program Description**

The Environmental and Natural Resources program is housed in the Native Lands & Resources (NLR) department and assists Southeast Alaska tribes and communities in developing environmental and natural resource awareness.

The program provides training activities, educational assistance and coordination of statewide projects. Projects include climate change, transboundary river sampling, and subsistence activities.

NLR continues to contribute to the growth in capacity within Alaska tribes and provides a wide variety of services to assist tribes as they address local and regional environmental and natural resource issues.

### **Communities Served**

All Southeast Alaska communities.

### **Eligibility Requirements**

There are no eligibility requirements.

### **Funding Agencies**

- U.S. Environmental Protection Agency (EPA)
- Bureau of Indian Affairs (BIA)

### **Contact**

Native Lands & Resources Division | Environmental  
PO Box 25500, Juneau AK 99802  
Toll Free: 800.344.1432 ext. 7183 | Local: 907.463.7183 | Fax: 1.907.885.0065  
Email: deptnlnr@ccthita-nsn.gov

## Forestry

### Program Description

The Forestry program provides professional forest resource management services to Native allotment owners in Southeast Alaska. These services include:

- Timber Sales
- Reforestation of Previously Harvested Allotments
- Timber Trespass Investigations
- Tree Thinning
- Fire Preparedness

### Communities Served

- Craig
- Haines
- Juneau
- Kasaan
- Ketchikan
- Klawock
- Saxman
- Skagway
- Tenakee
- Wrangell

### Eligibility Requirements

- Must be tribally enrolled or demonstrate proof of eligibility for tribal enrollment or provide a Certificate of Indian Blood (CIB) from the Bureau of Indian Affairs (BIA).
- Must own an interest in a Native allotment or townsite in one of the communities served.

### Funding Agency

Bureau of Indian Affairs (BIA)

### Contact

Native Lands & Resources Division | Forestry  
 PO Box 25500, Juneau AK 99802  
 Toll Free: 800.344.1432 ext. 7186 | Local: 907.463.7186 | Fax: 1.907.885.0065  
 Email: deptnlr@cchita-nsn.gov

## Language & Arts

### Program Description

The Cultural Heritage & Education (CHE) division oversees the coordination of Tlingit & Haida’s cultural and educational activities. The CHE division promotes language revitalization and arts programs to ensure the existence and perpetuation of our languages and unique cultural practices. The division collaborates with Elders, language scholars and educators, culture-bearers, artists, universities, and community partners to maximize resources.

Cultural Heritage & Education offers virtual and in-person workshops by Master artists and Cultural Practitioners in a variety of artistic practices. The goal of Cultural Heritage & Education is to provide opportunities to all tribal citizens to ensure the language and ways of life of our grandparents continues.

### Communities Served

All communities

### Eligibility Requirements

- Tribal Citizen and descendants given priority to participate in opportunities.

### Application Process

- Registration form for workshops and courses.

### Funding Agencies

- Tlingit & Haida, 477 Temporary Assistance for Needy Families (TANF)
- Sealaska Corporation
- Department of Education, Alaska Native Education Program
- Institute of Museum & Library Services
- Association of Alaska School Board, STEPS

### Contact

Cultural Heritage & Education Division | Language & Arts  
 PO Box 25500, Juneau AK 99802  
 Toll Free: 800.344.1432 ext. 7771 | Local: 907.463.7771 | Fax: 1.888.335.8991  
 Email: CulturalHeritageandEducation@cchita-nsn.gov

# Indigenous Guardians Network

## Program Description

The Indigenous Guardians Network is a partnership between the U.S. Forest Service and Tlingit & Haida to support Southeast Alaska Native communities and tribes. The partnership incorporates Traditional Ecological Knowledge in the protection, preservation, restoration, and management of traditional homelands and waters.

## Communities Served

All Southeast Alaska communities.

## Eligibility Requirements

There are no eligibility requirements.

## Funding Agency

U.S. Forest Service

## Contact

Native Lands & Resources Division | Indigenous Guardians Network  
PO Box 25500, Juneau AK 99802  
Toll Free: 800.344.1432 ext. 7183 | Local: 907.463.7183 | Fax: 1.907.885.0065  
Email: deptnlr@ccthita-nns.gov

# Realty

## Program Description

The Realty program provides professional land management services and allotment certification to Native landowners of trust or restricted properties in Southeast Alaska. These services include:

- Allotment Adjudication
- Rights Protection
- Land Conveyance Processing
- Land Management Counseling
- Probate of Estates

## Communities Served

- Craig
- Haines
- Juneau
- Kasaan
- Ketchikan
- Klawock
- Saxman
- Skagway
- Tenakee
- Wrangell

## Eligibility Requirements

- Must be tribally enrolled or demonstrate proof of eligibility for tribal enrollment or provide a Certificate of Indian Blood (CIB) from the Bureau of Indian Affairs (BIA).
- Must own or have a potential interest in a trust or restricted townsite or Native allotment in one of the communities served.
- Ownership must be acquired in accordance with the 1906 Native Allotment Act or 1926 Native Townsite Act. Realty services are provided free of charge to eligible Native landowners.

## Funding Agency

Bureau of Indian Affairs (BIA)

## Contact

Native Lands & Resources Division | Realty  
PO Box 25500, Juneau AK 99802  
Toll Free: 800.344.1432 ext. 7186 | Local: 907.463.7186 | Fax: 1.907.885.0065  
Email: deptnlr@ccthita-nns.gov

## *Rescue Relief Household*

### **Program Description**

The Rescue Relief Household program provides \$1,000 per tribal citizen within an eligible U.S. household that has been economically impacted by the COVID-19 pandemic. This is a one-time relief program to offset expenses households are facing. This is not a per-capita distribution.

The Rescue Relief Household program is open until December 2024 or until all funds are disbursed. All tribal citizens are eligible to apply.

### **Communities Served**

All communities in the U.S.

### **Eligibility Requirements**

- Must be enrolled with Tlingit & Haida.
- Must be a U.S. citizen.

### **Application Period**

The application period runs through December 31, 2024 or until all funds are disbursed.

### **Application Process**

The application process requires you to upload a bank verification document and a State issued ID card (if you have had a name change) in order to complete the application.

Your tribal enrollment number is required during the application process. If you do not know your enrollment number, please email [enrollment@ccthita-nsn.gov](mailto:enrollment@ccthita-nsn.gov).

### **Application Assistance**

If you need application assistance, please contact the Rescue Relief program to schedule an appointment to complete your application by phone.

### **Funding Agency**

U.S. Department of Treasury American Rescue Plan Act (ARPA)

### **Contact**

Tribal Operations | Rescue Relief Household Program  
 PO Box 25500, Juneau AK 99802  
 Toll Free: 800.344.1432 ext. 7711 | Local: 907.463.7711  
 Email: [rescuerelief@ccthita-nsn.gov](mailto:rescuerelief@ccthita-nsn.gov)

## *Rescue Small Business Relief*

### **Program Description**

The Rescue Small Business Relief program provides tribal citizens who are small business owners that have been impacted by COVID-19 with up to \$5,000 in relief assistance.

Funds must be expended in compliance with federal law and used by the applicant only to pay for business and/or recovery-related expenses (e.g., inventory, work-related gear, personal protective equipment and supplies).

Only those eligible expenses incurred or reasonably expected to be incurred during each Rescue Small Business Relief program funding cycle (2021, 2022, 2023, 2024) are eligible. Applicants are required to follow the Purpose of Funds guidelines in the application.

It is strongly encouraged that applicants have all their documents ready for uploading for the last step of the application process. All applicants will be contacted for assistance with any missing documents and to provide guidance during the application review.

### **Communities Served**

All communities in the United States.

### **Eligibility Requirements**

- Must be a U.S. citizen.
- Must be enrolled with Tlingit & Haida.
- Must be 50% owner of the small business.
- Must have 50 employees or less.
- Business must be actively managed by tribal citizen.
- Business must be located in the United States.

### **Application Period**

The application period follows the calendar year but may vary due to funding cycle. Visit [www.ccthita-nsn.gov](http://www.ccthita-nsn.gov) for the current application period.

### **Application Process**

- Complete the online or printed application available at [www.ccthita-nsn.gov](http://www.ccthita-nsn.gov) and submit all required documents.
- Printed applications can be:
  - » Emailed (preferred) to [RescueSBG@ccthita-nsn.gov](mailto:RescueSBG@ccthita-nsn.gov)
  - » Faxed to 907.802.6272
  - » Mailed via postal service to Tlingit & Haida, ATTN: Rescue Small Business Grant, PO Box 25500, Juneau, AK 99802







# COURT SERVICES

## *Family Court Services*

### **Program Description**

Family Court Services provides services to court-involved tribal citizens and their families. The types of services provided include:

- Court ordered investigations for child custody,
- Court advocacy for tribal citizens, and
- Guardianship, adoption, or other child welfare related placements.

### **Communities Served**

All Southeast Alaska communities.

### **Eligibility Requirement**

- Must be an enrolled Tlingit & Haida tribal citizen.

### **Application Process**

Court cases are assigned by the Tribal Judge to Family Court Services.

### **Funding Agency**

Bureau of Indian Affairs (BIA)

### **Contact**

Community & Behavioral Services Division | Family Court Services  
 PO Box 25500, Juneau AK 99802  
 Toll Free: 800.344.1432 ext. 7305 | Local: 907.463.7305 | Fax: 907.891.7853  
 Email: familycourtservices@ccthita-nsn.gov

## *Tribal Court*

### **Program Description**

The Tribal Court exercises the Tribe's inherent sovereignty and provides a user-friendly, culturally-appropriate forum for tribal citizens to address their justice needs. These judicial services are guided by the traditional values of respect, patience and the essential responsibility to safeguard the future of the Tribe by promoting healthy tribal families.

The Tribal Court is established by Articles VII, XI of the Tribe's Constitution as a separate branch of government.

The Tribal Court resolves matters by taking evidence and rendering both written and oral decisions. Each final decision of the trial courts comes with the right of appeal to the Supreme Court.

Beyond dispute resolution and adjudication, the Tribal Court provides outreach regarding tribal justice issues to the Alaska Tribal Judges Association, other individual tribes seeking assistance in building their tribal courts, as well as the United States of America and State of Alaska on a government-to-government basis.

The Tribal Court has subject matter jurisdiction over a large range of civil and criminal issues including:

- |                 |                     |
|-----------------|---------------------|
| ▪ Adoptions     | ▪ Domestic Violence |
| ▪ Child Custody | ▪ Guardianships     |
| ▪ Child Support | ▪ Marriage          |
| ▪ Divorce       | ▪ Paternity         |

### **Communities Served**

All Southeast Alaska communities with the exception of Metlakatla.

### **Application Process**

Services are initiated by filing a petition with the Tribal Court.

### **Eligibility Requirements**

The Tribal Court shares concurrent jurisdiction with the State of Alaska over a wide range of legal issues. Generally the Court has jurisdiction in a case where one or more parties are tribal citizens or eligible for enrollment with the Tribe. In addition, even in cases wholly involving non-members, jurisdiction to handle the matter can come through either expressed or implied consent.





## *Generations Southeast Community Learning Center*

### **Program Description**

Generations Southeast Community Learning Center (Generations Southeast), formerly known as the Vocational Training & Resource Center, is a comprehensive learning center for all people that is rooted in our traditional tribal values.

Generations Southeast offers a variety of career and technical training courses such as Commercial Driver's License, First Aid/CPR/AED, business basics, and financial skills, as well as administrative assistant and child development associate certification. New cultural and distance learning courses are being added in the areas of languages, arts, health services, education, business and technology.

In addition to providing career advancement opportunities, the center offers room rental space for workshops, conferences, seminars, meetings and events.

Generations Southeast has been reauthorized by the Alaska Commission on Post-Secondary Education to operate as a Career & Technical Education post-secondary institution. Current course offerings and room rental information is available online at [www.generationsseast.org](http://www.generationsseast.org).

### **Communities Served**

All communities.

### **Eligibility Requirements**

There are no eligibility requirements.

### **Application Process**

The application process varies for cultural classes, distance delivery courses, career and technical training courses, and computer classes. Contact Generations Southeast for more information.

### **Funding Agency**

Funding is derived solely from revenues generated from tuitions and rental income.

### **Contact**

Cultural Heritage & Education Division | Generations Southeast  
PO Box 25500, Juneau AK 99802  
Toll Free: 800.344.1432 ext. 7375 | Local: 907.463.7375 | Fax: 1.888.762.5592  
Email: [generationsseast@cchita-nns.gov](mailto:generationsseast@cchita-nns.gov) | Website: [www.generationsseast.org](http://www.generationsseast.org)

## *Haa Yoo X'atangi Kúdi*

### **Program Description**

Haa Yoo X'atangi Kúdi is a pre-kindergarten Lingít language immersion nest program that serves children ages 3-5. It is a State of Alaska licensed child care program that runs from late August through May, 2-3 days a week. The focus of this program is to teach cultural, social and academic content only using the Lingít language as the medium for instruction.

### **Communities Served**

- Juneau

### **Eligibility Requirements**

- Child must be three to five (3-5) years of age.
- Child must be enrolled or eligible to be enrolled with Tlingit & Haida.

### **Application Process**

- Application period opens late May or early June of each year.
- Application is available at [www.cchita-nns.gov/services/overview/forms](http://www.cchita-nns.gov/services/overview/forms).
- Priority is given to children who are enrolled citizens of Tlingit & Haida or descendants of enrolled citizens, and children with a background in the Lingít language.

### **Funding Agency**

- Administration for Native Americans, Esther Martinez
- Tlingit & Haida Child Care and Temporary Assistance for Needy Families

### **Contact**

Cultural Heritage & Education Division | Haa Yoo X'atangi Kúdi  
PO Box 25500, Juneau AK 99802  
Toll Free: 800.344.1432 ext. 7771 | Local: 907.463.7771  
Email: [haakudi@cchita-nns.gov](mailto:haakudi@cchita-nns.gov)

# Head Start

## Program Description

Tlingit & Haida Head Start promotes school readiness of children ages 3-5 from low-income families by enhancing their cognitive, social and emotional development. The program provides a learning environment that supports children's growth in:

- Language and literacy;
- Cognition and general knowledge;
- Physical development and health;
- Social and emotional development; and
- Approaches to learning.

Head Start builds relationships with families that support:

- Family well-being and positive parent-child relationships;
- Families and learners and lifelong educators;
- Family engagement in transitions;
- Family connections to peers and community; and
- Families as advocates and leaders.

Head Start offers center-based preschool education for children ages 3-5. Head Start staff respectfully nurtures families and their children to grow, participate in life with confidence and awareness, and use their strengths to reach their full potential.

## Communities Served

- Angoon
- Juneau
- Saxman
- Yakutat
- Craig
- Klawock
- Sitka
- Hoonah
- Petersburg
- Wrangell

If you reside in a community outside of Tlingit & Haida Head Start's service area, Rural Alaska Community Action Program, Inc. (RurAL CAP) provides center-based options in other Southeast communities. Use the online Head Start locator to find a center in your area: [eclkc.ohs.acf.hhs.gov/hslc](http://eclkc.ohs.acf.hhs.gov/hslc).

## Eligibility Requirements

- Child must turn three (3) on or before September 1st.
- Must submit a completed application with additional documentation:
  - » Child's current immunization record and tuberculosis test results.
  - » Child's physical exam or date scheduled.
  - » Child's dental exam or date scheduled.
  - » Income verification.

## Application Process

We accept applications year round. However, it is our goal to be fully enrolled by the first day of school in the communities we serve.

## Benefits of Head Start

- No Cost
- Parents volunteer in programs—become a part of the educational experience for your child
- Nutritious meals
- Developmentally appropriate activities
- Social skills, imaginative play
- Individualized curriculum and attention
- Learn healthy habits
- Low child to staff ratio
- Learn about Native culture
- Parent education opportunities

## Funding Agencies

- U.S. Department of Health and Social Services, Office of Head Start
- State of Alaska, Department of Education and Early Development

## Contacts

Head Start (Central Office)  
PO Box 25500, Juneau AK 99802  
Toll Free: 1.800.344.1432 ext. 7127 | Local: 907.463.7127 | Fax: 1.877.389.7796  
Email: [depthds@ccthita-nsn.gov](mailto:depthds@ccthita-nsn.gov)

### Head Start Classrooms

Angoon: 907.788.3109	Petersburg: 907.772.4751
Craig: 907.826.3775	Saxman: 907.225.8728
Hoonah: 907.945.3255	Sitka Center Base: 907.747.8356
Gastineau: 907.796.5025	Taashuka: 907.463.7152
Klawock: 907.755.2903	Wrangell: 907.874.2455
Mendenhall River 1: 907.796.5679	Yakutat: 907.784.3993
Mendenhall River 2: 907.796.5667	

# Higher Education

## Program Description

Higher Education encourages all eligible tribal citizens to seek higher standards of education, provides support services necessary to assure attaining the post-secondary education to which they aspire, increases the number of educational opportunities and facilitates student career goals.

The program provides financial aid to tribally enrolled citizens within the compact service area through its College Student Assistance (CSA) program. Eligible applicants are attending, or plan to attend, an accredited college or university in the pursuit of post-secondary education.

Funding is supplemental, applicants are encouraged to apply for institution sponsored financial aid programs and other scholarship and grant opportunities.

## Communities Served

- Haines
- Kasaan
- Saxman
- Wrangell
- Juneau
- Pelican
- Tenakee

Other Southeast Alaska tribes operate their own Bureau of Indian Affairs (BIA) funded programs. Applicants who have received funding, are enrolled with, or reside in any of the communities listed below may not be eligible for services as these communities administer their own Higher Education funds. Tribal citizens residing in these communities must first contact their local IRA offices:

- Angoon
- Kake
- Metlakatla
- Yakutat
- Douglas
- Ketchikan
- Petersburg
- Hoonah
- Klawock
- Skagway
- Hydaburg
- Klukwan
- Sitka

## CSA Eligibility Requirements

Applicants must originate from a Tlingit & Haida compact community in order to be considered for a scholarship award. Funding is based on the compact service agreement with the communities. Applicants residing outside the compact areas may be eligible based on family community of origin.

### Full-time applicants:

- Undergraduates must be enrolled in and complete a minimum of twelve (12) credit hours with a 2.0 GPA or better.
- Graduates must be enrolled in and complete a minimum of nine (9) credit hours with a 3.0 GPA or better.

### Part-time applicants, including distance delivery classes (limited funds are available for part-time students):

- Must take a minimum of six (6) credits per term with the intent of courses to go towards their degree program.
  - » Award amounts are up to half of what a full-time applicant would receive based on points and wait list criteria. The award is to fund expenses for actual tuition, books and required fees.
- Must complete two classes per term that count towards the student’s degree program with a 2.0 GPA or better.
  - » The award funds only actual costs for tuition, books and required fees.

*Note: Provisions are available for students with a documented disability.*

## CSA Application Filing

To be considered for a scholarship award, a completed application must be received. A completed application includes:

- Most recent official high school transcripts, GED scores, or college transcripts, indicating an overall 2.0 GPA or better (on a four point scale);
- Tribal Family of Origin form or completed Enrollment Verification form;
- Copy of your Letter of Admission/Acceptance (LOA) from the college/university attending; and
- Any other documentation/verification as requested.

## CSA Award Process

Applications are processed based on points (noted below), date applicant’s file is deemed complete and ability to show unmet financial need. Applicants compiling the most points will receive the highest consideration for funding. An accumulation of 0-50 points is applied based on the following criteria:

- 30 points for applicant currently residing in a Tlingit & Haida compact service area;
- 15 points for applicant graduating from a high school or having earned their GED within a Tlingit & Haida compact service area; and
- 5 points for applicant who can trace their family origin to a Tlingit & Haida compact service area or the applicant or applicant’s parent is enrolled with the local IRA council.

## CSA Award Notification

Award notification will take place within two weeks of Higher Education receiving a completed application with all required documentation.

**CSA Wait Listed Applications**

Applications are not considered complete until all documentation is on file with the Higher Education program. Award consideration is based on the following:

- Availability of funds at the conclusion of the scholarship awarding process;
- Dates of receipt, completion of application and accumulated application criteria points; and
- Replacement of a student who has withdrawn from the CSA program or dropped out.

**Additional Scholarship Opportunity**

The Alumni Scholarship Assistance Program (ASAP) provides annual scholarship awards to all tribally enrolled citizens who apply regardless of service area, community affiliation, origination, residence, tribal compact or signatory status. Award levels are based on annual fundraising activities (memorial donations, private donations, vendor/associate solicitations and fundraisers).

**ASAP Application Filing**

The ASAP application period runs July 1 — September 15. To be considered, a completed application must be received. A completed application includes:

- Cover letter indicating financial need; list of academic, professional and/or personal activities; and statement of personal goals.
- Most recent official transcripts (high school or college) or GED scores, indicating a cumulative 2.50 GPA for high school students and undergraduates and 3.50 for graduates.
- Copy of LOA that verifies full-time enrollment and your declared degree program. Minimum credit enrollment requirements are twelve (12) for undergraduates, and nine (9) for graduates and above.

**ASAP Application Deadline**

The ASAP application must be received by September 15 annually. Applications received after September 15 will not be accepted—no exceptions.

**Funding Agency**

Bureau of Indian Affairs (BIA)

**Contact**

Cultural Heritage & Education Division | Higher Education  
PO Box 25500, Juneau AK 99802  
Toll Free: 800.344.1432 ext. 7329 | Local: 907.463.7329 | Fax: 1.888.965.9102  
Email: highereducation@cchita-nsn.gov

***Johnson O’Malley (JOM)***

**Program Description**

The Johnson O’Malley (JOM) program serves Alaska Native and American Indian students in the local public school system. The program is guided by local parent committees and provides supplemental educational opportunities with an emphasis on tutorial and cultural enrichment activities.

**Communities Served**

- Juneau
- Wrangell

Some communities operate their own Bureau of Indian Affairs (BIA) funded programs. Tribal citizens residing in these communities, including the communities listed below, must contact their local Indian Reorganization Act (IRA) offices:

- Douglas: 907.364.2916
- Haines: 907.766.2644
- Klawock: 907.755.2265

**Eligibility Requirements**

- Must be between the age of three to grade 12.
- Must be enrolled in a local public school system in one of the communities served.
- Must be Alaska Native or American Indian.

**Funding Agency**

Bureau of Indian Affairs (BIA)

**Contact**

Cultural Heritage & Education Division | Johnson O’Malley  
PO Box 25500, Juneau AK 99802  
Toll Free: 1.800.344.1432 ext. 7375 | Juneau: 907.463.7375 | Fax: 1.888.762.5592  
Email: culturalheritageandeducation@cchita-nsn.gov

Wrangell JOM: 907.874.2909



## *Navigators*

### **Program Description**

The Navigators program helps youth in navigating through adolescence into adulthood. It is a relationship-based prevention and early-intervention program with a holistic and trauma informed approach that serves Native youth ages 13-24.

The program focuses on cultural connectedness, learning and practicing critical life skills, and providing academic support and leadership opportunities in a safe and engaging environment. To make this possible, staff coordinate with partners in Tlingit & Haida's tribal offices, the school district, and other agencies to connect students and their families with resources.

Enrolled youth are provided group and individual opportunities that help them navigate through adolescence into adulthood.

### **Community Served**

Juneau. Virtual events are open to Tlingit & Haida youth ages 14-24.

### **Eligibility Requirements**

- Must be Alaska Native, American Indian, or Polynesian Islander,
- Must be 13-24 years of age,
- Must show interest in joining the group, and
- Must display need (at risk, interest in increased cultural connectedness, interest in learning life skills, need assistance transitioning into adulthood).

### **Application Process**

- Must submit a completed Navigator's application.

Please note: There is no application process to attend Study Group, students in middle and high school just need to show up.

### **Funding Agencies**

- STEPS Grant
- Tlingit & Haida 477 Program

### **Contact**

Cultural Heritage & Education Division | Navigators  
 PO Box 25500, Juneau AK 99802  
 Toll Free: 800.344.1432 ext. 7752 | Local: 907.463.7752 | Fax: 1.888.871.9679  
 Email: navigators@ccthita-nsn.gov

## *Youth Employment Services (YES)*

### **Program Description**

The Youth Employment Services (YES) program assists eligible tribal youth between the ages of 14-24 to obtain summer employment. YES provides participating youth with training through the following Job & Life Skills workshops:

- Job Hunting Tips,
- Completing an Application,
- Writing a Cover Letter,
- Building a Professional Résumé,
- Interview Techniques,
- Success in the Workplace, and
- The Power of Choices.

### **Communities Served**

Open to all Southeast Alaska communities with the exception of Metlakatla.

### **Eligibility Requirements**

- Must be tribally enrolled or demonstrate proof of eligibility for tribal enrollment or provide a Certificate of Indian Blood (CIB) from the Bureau of Indian Affairs (BIA).
- Must be between 14 and 24 years of age.
- Must reside in Southeast Alaska.
- Must meet income guidelines (Temporary Assistance for Needy Families waiver).

### **Application Process**

- Submit a completed YES application by noted deadline.
- If 14–16 years of age, parent/guardian must complete Section B on Work Permit form and all hire paperwork (Notice of Hire, Employment Eligibility Verification, and W-4).
- Provide copies of tribal enrollment card, Social Security card, and identification documenting date of birth.
- Provide proof of Southeast Alaska residency.
- Submit proof of family income for the past 30 days.
- Males 18-24 years of age must provide proof of registration with the Selective Service.

### **Funding Agency**

U.S. Department of Labor, Workforce Innovation Opportunity Act (WIOA)

### **Contact**

Employment & Training | Youth Employment Services  
 PO Box 25500, Juneau AK 99802  
 Toll Free: 1.800.344.1432 ext. 7332 | Local: 907.463.7332 | Fax: 1.877.333.3449  
 Email: 477juneauet@ccthita-nsn.gov

# FAMILY SERVICES

## *Child Support*

### Program Description

The federally funded and approved Tribal IV-D child support program strives to ensure all eligible tribal children receive the financial and emotional support they deserve from both parents. The program provides the following services to parents or third-party custodians:

- Paternity establishment,
- Establishment of child support orders,
- Modification and enforcement of support orders,
- Location of non-custodial parents, and
- Collection and distribution of child support payments.

The program uses the tribal judicial process and regulations to establish child support obligations. There is no fee for these services, with the exception of costs related to determining paternity. TCSU cannot monitor or modify visitation or custody orders.

### Communities Served

All Southeast Alaska communities with the exception of Metlakatla.

### Eligibility Requirements

There are no eligibility requirements.

### Application Process

- Must complete an application. Upon receipt, TCSU will identify the appropriate support services.
- Child support cases will be assigned to a TCSU specialist who will assist in establishing or enforcing a child support obligation.
- In the event TCSU cannot provide services, a referral will be made to a child support program that can provide the appropriate services.

### Funding Agency

U.S. Department of Health & Human Services, Administration for Children and Families

### Contact

477 Division | Tribal Child Support Unit  
 PO Box 25500, Juneau AK 99802  
 Toll Free: 800.344.1432 ext. 7132 | Local: 907.463.7132 | Fax: 1.907.375.2956  
 Email: tcsu@ccthita-nsn.gov

## *Child Welfare*

### Program Description

The Child Welfare program protects and maintains the integrity and rights of Alaska Native children, their families or custodians and tribes in involuntary custody proceedings.

The program's mission is to ensure that the Tribe's interest in children is protected if removal of an Indian child from their home by State child protective services becomes necessary. Minimum federal standards established by the Indian Child Welfare Act (ICWA) require state courts comply when an Alaska Native or American Indian child is taken into state custody.

ICWA is federal law that applies to Indian children under the age of 18. ICWA applies to involuntary custody proceedings and does not apply to custody disputes between parents.

The Child Welfare program provides case management services and direct services to children and parents or guardians in communities served. Case management services include:

- Intervening and attending court hearings, case staffings and meetings;
- Conducting supervised visitations and home visits;
- Scheduling family meetings when necessary;
- Conducting family searches and identifying potential relative placements;
- Case specific Native foster care recruitment, and assisting in providing direct services to families such as counseling and children's program component; and
- Making referrals to other support services that will further enhance the quality of lives of our children and families.

The child welfare team carries a significant caseload of ICWA cases that originate in other states involving tribal citizens. Our goal is to identify the appropriate Southeast Alaska tribal jurisdiction for the children while providing technical support.

### Communities Served

Compacted tribes with an agreement that Tlingit & Haida will intervene on the behalf of the tribes include:

- Craig
- Juneau
- Klawock
- Wrangell
- Haines
- Kasaan
- Saxman

Child Welfare staff may also represent all eligible tribal citizens if there is an agreement in place, or at the request of a non-compacted tribe regardless of the residence of the citizen.

## Eligibility Requirements

- Enrolled or eligible for enrollment with Tlingit & Haida.

## Application Process

ICWA notifications are sent from states if the child is identified as an enrolled tribal citizen or possibly eligible for enrollment with Tlingit & Haida.

## Funding Agencies

- Bureau of Indian Affairs (BIA) - Indian Child Welfare Act
- BIA Human Services
- State Grants
- Child Welfare Compact

## Contacts

Tribal Family & Youth Services | Child Welfare  
PO Box 25500, Juneau AK 99802

Toll Free: 800.344.1432 ext. 7169 | Local: 907.463.7169 | Fax: 1.907.885.0032

Email: icwamail@ccthita-nsn.gov

### Alaska Field Offices

- Anchorage: 907.538.3971
- Craig: 907.826.3948
- Haines: 907.766.2323 ext. 9
- Kasaan/Klawock: 907.755.2326
- Saxman: 907.247.2502
- Wrangell: 907.874.3482

### Washington Field Office

- Seattle: 206.657.4692

## Community Advocacy

### Program Description

The Community Advocacy program is designed to provide access to culturally responsive advocacy services for tribal citizens in Southeast Alaska. The program offers services, referrals, relocation during emergencies, community resource sharing and resources in support of tribal citizens affected by crime. Community Advocacy supports Tlingit & Haida Tribal Court and partnering programs in addressing crimes such as assault, robbery, vandalism, crimes of intimidation and crimes against Elders.

The program also provides emergency intervention services, stabilization, legal advocacy, behavioral services, public information, and follow-up assistance in accessing other services tribal citizens require to regain self-worth, self-esteem, and respect.

Referrals may come from the community, Tlingit & Haida Tribal Court, Tribal Family & Youth Services (TFYS), Village Public Safety Officers (VPSO), 477 Temporary Assistance for Needy Families (TANF), and other programs across the Tribe.

### Communities Served

All Tlingit & Haida tribal citizens are eligible for Community Advocacy Program services (some limitations may apply for access to specific resources depending on location of residency).

### Eligibility Requirements

- To be eligible, participants must be a Tlingit & Haida tribal citizen and meet one of the following requirements:
  - » Identified individual victimized because of opioid or another drug-related crisis,
  - » Identified individuals with an emergency requesting assistance to reassure personal safety and stability of the tribal citizen, or
  - » Identified individual experiencing incidence of crime, such as:
    - Child experiencing abandonment or abuse (e.g., physical, emotional, sexual),
    - Elder's experiences of abuse or financial exploitation and related scams,
    - Aggravated assault and/or battery,
    - Arson resulting in bodily injury,
    - Domestic Violence (e.g., battery or assault of a household member),
    - History of residential boarding school abuse,
    - Violence from weapons including knives, firearms, and blunt instruments,
    - Hate crimes,
    - Human trafficking,
    - Indecent exposure,
    - Stalking, or
    - Homicide.





## *Preserving Native Families (PNF)*

### **Program Description**

The Preserving Native Families (PNF) program provides intensive in-home, preventative services to tribal citizens whose children are at risk for out-of-home placement. Services include:

- Early intervention/preventative family services;
- In-home services (parenting education, transportation, supervised visitations);
- Support and referral services;
- Coordinated case management; and
- Facilitation of family meetings.

### **Community Served**

- Craig
- Juneau
- Klawock
- Wrangell
- Haines
- Kasaan
- Saxman

### **Eligibility Requirement**

- Must be on Temporary Assistance for Needy Families (TANF) or eligible for TANF. This includes Adult Not Included (ANI) TANF recipients.

### **Application Process**

- Must receive referral from:
  - » State of Alaska, Office of Children's Services (OCS) Family Services Unit requesting in-home preventative services or reunification services for out-of-home cases, or
  - » 477 TANF department requesting in-home family support services.

If you are interested in receiving a referral, please contact your TANF caseworker or the TFYS Family Preservation Coordinator.

### **Funding Agencies**

- State of Alaska, Office of Children's Services
- U.S. Department of Health & Human Services, Administration for Children and Families

### **Contact**

Tribal Family & Youth Services | Preserving Native Families  
PO Box 25500, Juneau AK 99802

Toll Free: 800.344.1432 ext. 7169 | Local: 907.463.7169 | Fax: 1.907.885.0032

Email: [tfys@ccthita-nsn.gov](mailto:tfys@ccthita-nsn.gov)

*To stay informed on Tlingit & Haida's latest news and activities, please follow us on social media or visit our websites.*

**OFFICIAL WEBSITES**

[www.ccthita-nsn.gov](http://www.ccthita-nsn.gov)

*Community & Behavioral Services Healing Center*

[cbs.ccthita-nsn.gov](http://cbs.ccthita-nsn.gov)

*Culture Heals*

[cultureheals.com](http://cultureheals.com)

*Generations Southeast Community Learning Center*

[generationsseasoutheast.org](http://generationsseasoutheast.org)

**OFFICIAL SOCIAL MEDIA**

[Facebook.com/ccthita](https://www.facebook.com/ccthita)

[Facebook.com/JuneauEPHall](https://www.facebook.com/JuneauEPHall)

[Facebook.com/SacredGroundsAK](https://www.facebook.com/SacredGroundsAK)

[Facebook.com/SacredShineAK](https://www.facebook.com/SacredShineAK)

[Facebook.com/SmokehouseCateringAK](https://www.facebook.com/SmokehouseCateringAK)

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